







Student Data:

What we ask for and why we ask for it

Updated September 2019

We want all students to benefit from *I'm an Engineer*, and to do so in a safe and secure environment. We ask students a few optional questions about themselves to make this possible.

Here's what we ask **all** students for and why:

 Display Name	Visible on the site in Ask, comments and the Live Chat. We suggest students do not use their full name.
 Full Name	To identify students in the event of a safeguarding or behaviour concern.
 Email address	To tell students when their question has been answered, about activity updates (including evictions/winners), and follow up surveys for students to tell us what they thought of taking part. If students don't have an email address, they can leave this blank.
 How you identify	Used anonymously (i.e. without real names or email addresses) to evaluate how different people view science.
 School Year	To identify whether a student is able to consent to share their information (more details below). Also used anonymously for evaluation.
 Profile questions	For students to let the engineers know a little about them to be displayed on their profile, e.g. their favourite things in science and their dream job.

 Visible on the site
  Only visible to admins

Extra questions

We work with a range of funders and potential funders to run *I'm an Engineer*. Some of our funders have specific evaluation requirements they implement across activities they support.

We may ask for this information from students if they are in Year 9 or above, and only share with funders if the individual student consents. We will let you know if we need to ask your students for any extra information.

Other uses of the information

Where we would like to use the information for purposes other than stated above, we ask for permission from students to do so. We only ask students in Year 9 or above if they consent to additional uses of their data.

How long we retain this information for

We will delete students' names, email addresses, date of birth and postcode three months after their zone has ended. We anonymise and keep their questions, comments and survey responses.

You must distribute the login information provided by us to your students. If students log in using a social media account, their accounts will not be anonymised.

Careers Zone

Your students may be given the opportunity to join the Careers Zone during or after the main activity. The Careers Zone is part of the wider *I'm an Engineer* project. We will treat any information provided by students on the Careers Zone in the same way as above. Every August, we will anonymise the accounts of any students who have not logged in over the last academic year.

More information

Our Data Protection and Privacy Policy is accessible to everyone to read here:

www.imanengineer.org.uk/privacy

If you have any questions email us at privacy@mangorol.la, or call 01225 326 892.